Import Player List

A list of players from a spreadsheet can be loaded to the Master list of players in UTU Swiss using the Master->Import Local Player List. The system will handle files in csv, txt, xsl, xslx, dbf and xml format. The contents of the file are defined when the file is imported by defining the content of each field when the file is imported.

The imported players are added to the master list of players in UTU Swiss, therefore you are strongly advised to take a backup of the data before importing the players just in case you are not happy with the import results. There is no way to undo a import except restoring a previous backup.

Import Players

To import a player list you need to:

- Select the file, to preview the file contents
- Define the columns which need to be imported as well as the definition of the holders.
- Click on the import button to import the players.

Select the file

Use the button with the three dots next to the file name to select the required file. The file can be in csv, txt, xls, xls, dbf or xml format.

If you are importing a csv file and the column separator isn't a comma ",", select the required separator first before selecting the file or the import might fail.

Once the file has been selected the first 100 rows will be imported and the contents displayed.

	Local Player	List	Rating/	Grading	g System:		~	•		
ile name	: C:\Users\Ne	il\Documents\Ch	File formats							
Import fil	e attributes									Your list of Players, valid formats ar csv, dbf, xls, xlsx and xml
File cont	tains a header n	ow Colu	nn separator	i.		Date fo	mat:			~
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first data		0 Num	ber of Heade	er rows	: 1		row before		rst 0	
		ler to define the re						1000040		
column	ns must be defin	ed. None of the ci	olumns can t	e defir	ned as 777	. If a co	iumn is not	require	ed, set the	column header to blank.
???	222	???	222	???	???	???	???	???	777	
ode	Last Name	First Name	Birth Year	Club	Standard	Rapid	FIDE		Byes	
					Rating	Rating	Code	Fed		
945UM	Abdul-Ghaffar	Naser CSV		AS	unr	1687		NZL		
071AM	Abel	Patrick	1991	CA	1256	1384		NZL	1	
070AM	Abel	Sean	1991	CA	1270	1373		NZL		
	Acklin	Tom	2000		unr	580		NZL		
891JM		Daniel		AC	1999	unr	4301781	NZL		
	Adair	Daniei								
250UM	Adair Adams	Conner	2002	MM	unr	801		NZL		
250UM 819JM	Adams		2002 1933	1.15	unr 1454	801 944		NZL NZL		
250UM 819JM 707VM	Adams Adams	Conner	and the second s	MM	1.000 10	1.5.5.1		1000		
891JM 250UM 819JM 707VM 8126SM 8602JM	Adams Adams	Conner Geoffrey	1933	MM OT	1454	944		NZL		
250UM 819JM 707VM 8126SM	Adams Adams Adams	Conner Geoffrey Jonathan M	1933 1957	MM OT	1454 1770	944 1655		NZL NZL		

For csv, txt, xls, and xlsx files, the systems assumes there aren't any header rows. For dbf and xml it uses the field definitions from the file to name the header columns.

Defining the layout of the file

If the file contains grades or ratings, the Rating/Grading System must be deg=fined (ie FIDE< ECF and ELO)

This allows you to define the format of the file. After each value has been entered, the list of records will be update to reflect the change.

• File contains a header row.

If a file contains a header row, the name used for the column header will be used to try and automatically identify the content of the column. For instance if the column was named DOB, the system would assume it contains a date of birth.

- Column separator defaults to comma, but can be changed to any character.
- Number of Rows before first data row
 This allows you to skip any non-required rows after the header rows before the first data row.
- Number of Header rows This is the number of rows that contain the column headers. If there is more than one data row, the contents of the data rows will be concatenated to create the column header.
- Date format. This defines the format of any date field in the import file, e.g. Date of Birth.

As each value is entered the preview is re-generated.

Grading/Rating Data

If the import file contains rating or grading information, use the Rating/Grading System picklist to define the format of the rating/grading formats being imported. The options are ECF, FIDE and ELO.

Defining the columns

The column header defines how the data will be handled and store on UTU Swiss when the data is imported.

For instance, any column named "DOB", "Date of Birth", "Birth Date", "Birth Day", "BDay", "BDate" will be recognised as the Date Of Birth field. Any columns for which a column name can't be recognised will be shown as "???"

Import:	Local Player L	ist	Rating/Gra	ading S	System: ECF	\sim						
File name:	C:\Users\Neil	\Documents\Ches	s\Other Playe	er List \f	Player Import Simple	-CSV.csv		1.015	e formats			
Import file	attributes								urlist of Playe		rmats are	
File contains a header row Column separator: , Date format: d.M.yyyy ~												
	f Rows before			1	N/mhand	rows after						
first data n		0 Numbe	er of Header r	ows:		w before the first	0					
Jick on the	e column heade	r to define the requ	ired field for t	he data	a column.							
All columns	must be define	d. None of the colu	umns can be	defined	as '???'. If a colum	n is not required	, set the colur	nn hea	der to blank.			
Code ???	Last Name	First Name	DishVees	CLL	Overdend Dation	Devid Device		5.4	D			
		Ther Haine	Birth Year			Rapid Rating	FIDE Code	Fed	Byes???			
5945UM	Abdul-Ghaffar	Contraction of the second second	1004	AS	unr	1687		NZL				
6071AM	Abel	Patrick	1991	CA	1256	1384			1			
6070AM	Abel	Sean	1991	CA	1270	1373		NZL				
8891JM	Acklin	Tom	2000		unr	580		NZL				
6250UM	Adair	Daniel		AC	1999	unr	4301781	NZL				
8819JM	Adams	Conner	2002	MM	unr	801		NZL				
5707VM	Adams	Geoffrey	1933	OT	1454	944		NZL				
3126SM	Adams	Jonathan M	1957	CA	1770	1655		NZL				
8602JM	Agape	Kimdido E	1996		unr	1085		NZL				
8893PM	Ahmad	Ayoub	2003		unr	571		NZL				
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The column header can be changed by clicking on the column header and then selecting the required column name from the drop-down list. If a column needs to be ignored by the import process the column header must be set to blank. A column can't be left as "???".

The list of data fields which can be loaded is:

Full Name (First Last) Full Name (Last First) Full Name (Last, First) First Name Last Name Address Line 1 Address Line 2 Town/City County Post Code County Home Telephone Number Work Telephone Number Work Telephone Number Mobile Telephone Number Email Gender DOB Bith Year Standard Rating Rapid Rating Bitz Rating Club School ECF Code ECF Number FIDE Number Federation User Defined 1 User Defined 3 User Defined 4 Notes	
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Once all the columns have been defined, the data can be imported

See Settings help file for more information on the User defined fields.

Import

Prior to importing the data check the column headings are defined correctly.

The selected columns are validated before the data is imported, for instance, two columns can't be defined as DOB. The data is validated before it is imported and also as it is imported.

If there are any errors in the data to be imported, a list of errors is displayed. If there are no errors the data will be imported.

Local Player List has found the following issues	1. 		\times
Abdul-Ghaffar: LocalStandardRating is not a whole number 'unr'			^
Abdul-Ghaffar: Invalid Standard Rating: 'unr'			
Acklin: LocalStandardRating is not a whole number 'unr'			
Acklin: Invalid Standard Rating: 'unr'			
Adair: LocalRapidRating is not a whole number 'unr'			
Adair: Invalid Rapid Rating: 'unr'			
Adams: LocalStandardRating is not a whole number 'unr'			
Adams: Invalid Standard Rating: 'unr'			
Agape: LocalStandardRating is not a whole number 'unr'			
Agape: Invalid Standard Rating: 'unr'			
Ahmad: LocalStandardRating is not a whole number 'unr'			
Ahmad: Invalid Standard Rating: 'unr'			
Aimes: LocalStandardRating is not a whole number 'unr'			
Aimes: Invalid Standard Rating: 'unr'			
Aitken: LocalRapidRating is not a whole number 'unr'			
Aitken: Invalid Rapid Rating: 'unr'			
Aksharamat: LocalStandardRating is not a whole number 'unr'			
Aksharamat: Invalid Standard Rating: 'unr'			
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Albert: Invalid Standard Rating: 'unr'			
Alcantara: LocalStandardRating is not a whole number 'unr'			
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Alnashi: LocalRapidRating is not a whole number 'unr'			
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Ang: LocalRapidRating is not a whole number 'unr'			
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Asplet: LocalRapidRating is not a whole number 'unr'			~
The data listed above is invalid.	Yes	N	
Do you want to upload the data excluding the data errors listed above?	res	INC	2

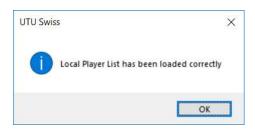
If required the data can be imported with the invalid fields ignored, by clicking on the "Yes" button. If you are not happy with the list of errors (as you have incorrectly defined a column or there is a problem with the import file) then click on the "No" button and the data will not be imported and the Import screen will be displayed.

A progress dialogue will be displayed as the data is imported.

The data is imported into the master list of players and once imported the players can be used in any tournament.

A progress dialogue is displayed as the data is imported.

Once the data has been imported, a confirmation message will be displayed.



Imported Players

The imported players can be views in the Master list of players.